



APPLICATION FOR EMPLOYMENT

Cleveland Construction, Inc. is an **Equal Opportunity Employer** and does not discriminate on the basis of race, religion, color, national origin, age, medical history, sex, disability, genetic information or makeup, military status, or against any other class protected by law.

INTRODUCTORY INFORMATION: *(Please print)*

Date: _____

First Name: _____ Middle Initial: _____ Last Name: _____

Address: _____

City: _____ State: _____ Zip: _____ Phone #: _____

Email: _____ Cell #: _____

Have you applied to this company before? Yes No **If yes, what year:** _____

What job position are you applying for?: _____ Date Available: _____

Can you perform all the functions of the job you are applying for? Yes No

If no, please explain _____

If hired, can you provide documents required to establish your eligibility to work in the U.S.? Yes No

Have you ever been convicted of a crime other than a minor traffic violation? Yes No

If yes, please explain in the box below or on a separate sheet of paper. Include the date of final disposition of the case and the nature of the offense. This info will not necessarily disqualify you for employment, but false or misleading information will.

How were you referred to this Company? _____

EDUCATION: *(Please list all schools attended)*

High School/GED:

Name of School: _____ Years Completed: _____ Did you graduate? Yes No

Associates:

Name of School: _____ Years Completed: _____ Did you graduate? Yes No

Undergraduate:

Name of School: _____ Years Completed: _____ Did you graduate? Yes No

Graduate:

Name of School: _____ Years Completed: _____ Did you graduate? Yes No

Other:

Name of School: _____ Years Completed: _____ Did you graduate? Yes No

MILITARY EXPERIENCE:

Branch of Service: _____ Period of Active Duty: From: _____ To: _____

Special training or honors received:

Current Rank or Rank at Discharge: _____

EMPLOYMENT RECORD: *(List employers starting with the most recent)*

Employer #1 Name: _____ Phone #: _____

Job Title: _____ Supervisor: _____

Start Date: _____ End Date: _____ Start Rate: _____ End Rate: _____

Duties:

Reason for Leaving: _____

Employer #2 Name: _____ Phone #: _____

Job Title: _____ Supervisor: _____

Start Date: _____ End Date: _____ Start Rate: _____ End Rate: _____

Duties:

Reason for Leaving: _____

Employer #3 Name: _____ Phone #: _____

Job Title: _____ Supervisor: _____

Start Date: _____ End Date: _____ Start Rate: _____ End Rate: _____

Duties:

Reason for Leaving: _____

WORK-RELATED REFERENCES: *(Do not include relatives)*

Name	Occupation	Years Known	Contact Information
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

STATEMENT: *(Please read statement carefully before signing this application)*

I understand that employment with **Cleveland Construction, Inc.** is on an **AT WILL** basis, meaning that I and Cleveland Construction, Inc. have the right to terminate employment at any time for any or no reason consistent with applicable state or federal law.

I authorize Cleveland Construction, Inc. to conduct a thorough background investigation of my work and personal history (including criminal history), and verify all data given on this application and during interviews. I hereby release Cleveland Construction, Inc., and their representatives or agents, from any liability that might result from such an investigation. I authorize all individuals, schools and firms named to provide any requested information and release them from all liability for providing the requested information.

I understand that Cleveland Construction, Inc. may require the successful completion of a drug and/or alcohol test as a condition of employment. I also understand this application will be active for a period of 90 days; after that time, if I wish to be considered for employment, I must submit a new application. I certify that all the statements in this completed application are true and understand that any falsification or willful omission may be grounds for immediate dismissal or suspension, withdrawal of any employment offer, or rejection of my employment application.

Applicant Signature: _____ **Date:** _____

Interviewed By: _____ **Date:** _____

PLEASE IDENTIFY YOUR SKILLS IN THE AREAS LISTED BELOW:

What work do you do?
(QUE TRABAJO HACE USTED?)

METAL FRAMING
(ARMAR METAL)

CEILING TILE
(CIELORAZOS)

LABOR
(AYUDANTE)

DRYWALL
(DRYWALL)

OTHER
(OTRO) _____

WHAT IS YOUR SKILL LEVEL?:
(CUAL ES SU NIVEL DE HABILIDAD?)

Choose a number 1 to 5 (5 is best) to indicate your current level of skill
ELEGIR UN NUMERO DE 1 A 5 (5 PARA EL MEJOR) PARA INDICAR SU NIVEL ACTUAL DE HABILIDAD

Metal Framing-Typical Stud Partition
(ARAM METAL-PARTICION TIPICA)

1 2 3 4 5

Metal Framing-Typical Stud Soffit
(ARAM METAL-SOFFIT TIPICO)

1 2 3 4 5

Laser Operation/Top Track
(OPERACION DEL LASER/CANALETA SUPERIOR)

1 2 3 4 5

Drywall-Stand up Bottoms up to 10 Feet High
(DRYWALL-PARAR TABLEROS HASTA 10 PIES DE ALTO)

1 2 3 4 5

Drywall-Tops-10 Feet and Above
(DRYWALL-TAPAS-10 ENCIMA DE PIES)

1 2 3 4 5

Setting Hollow Metal Door Frames
(FIJAR MARCOS DE PUERTA METALICOS)

1 2 3 4 5

Installation of Acoustical Ceilings
(INSTALACION DE TECHOS ACUSTICOS)

1 2 3 4 5

TOOL CHECKLIST:

Check off the tools that you own

LISTA DE COMPROBACION DE HERRMIENTA: MARQUE LAS HERRAMIENTAS QUE USTED POSEE

Tool Punch
(BOLSA DE HERRAMIENTAS)

Plumb Bob
(PLOMADA)

Hammer
(MARTILLO)

Screw Gun
(PISTOLA DE TORNILLOS)

Tin Snips
(CORTADOR DE LATA)

Nipper
(PINZAS)

Level
(NIVEL)

Chalk Box
(CIMBRA)

Router
(RUTEADORA)

Clamps
(ABRAZADERAS)

Work Boots
(BOTAS DE TRABAJO)

Square
(ESCUADRA)

Please submit completed applications and forward any questions to hr@clevelandconstruction.com